

West Custer County Hospital District
Meeting of the Board of Directors
June 27, 2024
Minutes of the Meeting
Approved as Amended

Directors Present: Mr. Tobin, Mr. Crenshaw, Ms. Alvarado, Mr. Terry, (Ms. Golden not in attendance, previously excused)

Staff Present: Ms. Builder, Mr. Asbury and attended by Zoom Ms. Beach, Ms. Giebeig, Ms. Roberts, Mr. Morasko

In Attendance: Ms. Kidwell, Mr. Shever, Ms. Shelver and attended by Zoom Ms. Kish, Ms. Jackson

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: N/A

Opening Comments from the Board: Mr. Tobin said that Ron Terry has agreed to join the board. Mr. Tobin **Made a Motion** that Mr. Terry be appointed to the board to fill current vacancy, Ms. Alvarado seconded, and all were in favor.

Approval of Minutes: Regular Board Meeting May 30, 2024, moved by Mr. Tobin, seconded by Ms. Alvarado.

EMS Report: Ms. Giebeig said that the tactical class was held and all EMS employees, the fire chief, and a couple of other fire guys attended. She said that Med 2 has been picked up and is now in our fleet and operating well. Ms. Giebeig went over the Run Report, stating there were 66 calls in May, the most notable thing is there were 9 flight transports, which is more than all the previous months combined. She said that EMS has had high acuity runs and June has been busy too. Ms. Beach said that the AC was not working at the EMS Barn, and she had a guy stop by to look at it and he'll be back tomorrow morning. Ms. Kidwell said she found out about it this morning but was not involved. Ms. Giebeig said EMS attended family fun day and will be at three other events that are coming up this summer doing community outreach and interacting with the community. Ms. Giebeig announced that a PRN Medic has decided to join full-time. Ms. Giebeig said she submitted a CREATE Grant which is an educational grant for one of the current EMT's to attend paramedic school. If accepted, he will be signing a service contract and will work full time for us for ~~three~~ two years after finishing his paramedic license. We're going to have that guaranteed position with him after he finishes paramedic school. She said skilled Paramedics positions are hard to fill.

Long-Range Advisory Council: Mr. Tobin spoke on the responses received from the community survey regarding county needs for aging in place. He shared the summary of suggestions and referred to the recent news article. He said these items should be looked at closely and figured out where our expertise or contacts might provide some information. These are not services that we the Clinic will be providing. We should organize getting the community to help support the community. He said he'd broken it down to three things that need to be focused on. Number 1. Transportation to and from local clinic or to a referred to medical center. Point 2, shopping and housekeeping, falls under social service. Then there are minor home repairs, maybe we can count on volunteers. Number 3, a need for physical therapy, occupational therapy, and dialysis. Mr. Asbury said he received this information and is looking into it. He said Physical Therapy is currently offered at the Clinic.

Clinic Update: Ms. Roberts referring to the data chart said the volume continues to be greater in 2024 than it was in 2023. There were 62 new patients in May and continues to be steady and consistent with capturing new volume in the community. In May for the retail pharmacy there were 1462 new prescriptions, the highest since the Pharmacy opened back in November. The operation summary for the month is as follows: Dr. Schaler extended his retirement for another month. His last day will now officially be July 31st. His patients will automatically be transferred to Dr. Wuellner on Aug. 1st unless the patient chooses to opt out. Ms. Ahlers retired May 31st and we are now welcoming Mr. Asbury as the new Clinic Manager. He will continue to support radiology services at CCHC in his role as Clinic Manager. The Clinic obtained new equipment through grant funding to provide neonatal follow-up care. Mr. Morasko said he had an update too; they did get the cost report done. He shared his screen with the spreadsheet and went over the contract HRRMC has with WCCHD and gave the history of prior to that contract. This year WCCHD does owe money to HRRMC based on the Cost Report Analysis, the amount is \$18,929.92. HRRMC will be invoicing WCCHD that amount based on the settlement. The details will be worked out between Ms. Miller and Ms. Alvarado.

Financial Report: Ms. Alvarado presented the Balance Sheet Comparison which compares where we are this year vs this time last year. Also, she presented the 2024 Budget for the year vs. actual YTD. She stated that we are at about 68 % of total income and we are halfway through the year. For expenses we are at 44 %, that is a good balance. Ms. Alvarado referred to the memo she sent pertaining to the employee raises that were brought up at the last meeting. The memo covers what was previously done and lays out two options. One would be 18 months until the next raise and then it would be every year. Her recommendation is that she would like the raises to be in January 2025 so they can be included in the budget. Ms. Giebeig said in her opinion it should be in January 2025 because it will make it easier for the unused PTO to be paid out at the end of the year. Ms. Alvarado said she does not know yet if it will be a dollar an hour increase, or a cost-of-living amount raise. Mr. Tobin told Ms. Giebeig to poll the employees for their response. She agreed to get with Ms. Alvarado for this discussion

District Buildings & Grounds: Ms. Kidwell gave an update on the prep for the EV stations. The electrical lines are done, and there is a wait on the pedestal stands needed to adhere to the grant guidelines. She confirmed to Mr. Morasko, there will be two, level 2 stations. Ms. Kidwell reported on the ongoing projects for the Clinic as follows: One half of the kitchen rehab is done. The flooring throughout the clinic is still to be installed, partial will be scheduled for the 2nd part of next year. The furnace is done. The faucets were changed out. And $\frac{3}{4}$ of the electric outlets have been changed out. Ms. Kidwell reported on the EMS Barn, the electrical issue in the Bay is on the docket. Ms. Kidwell said she had been in the midst of scheduling an AC repair person to be dispatched to the EMS building when she was notified that it had been taken care of from another source. Mr. Tobin asked Mr. Crenshaw to let the EMS managers know to go through Ms. Kidwell, as she is under contract with WCCHD. They are not to contact repair persons directly. There was discussion on the miscellaneous items taking up space in the EMS Bay belonging to the Clinic. Mr. Crenshaw agreed to tell the EMS managers to move the items to the Clinic Conference Room.

Next Board meeting — Thursday June 27, 2024.

Next Long-Range Advisory Council meeting TBD

Next WCCHD/HRRMC Advisory meeting TBD

The meeting adjourned at 3:55 pm. Motion made by Mr. Terry and seconded by Mr. Crenshaw.

Respectfully submitted,

Dr. Alma Golden

In Collaboration with

Melody Builder