

Agenda WCCHD Board of Directors Meeting, Thursday December 28, 2023, at 3:00 p.m.

In-Person and Zoom Meeting

Location: Custer County Rural Health Center Grosslight Conference Room.

Join Zoom Meeting

<https://us02web.zoom.us/j/88906209449> Meeting ID: 889 0620 9449

Call to Order and Quorum Check

1. Pledge of Allegiance
2. Public Comments — each person must register at the meeting and will have up to three minutes for comment. Please email admin@westcustercountyhospitaldistrict.com written comment 24 hours ahead.
3. Opening Comments from the Board
4. Approval of Minutes –Ms. Golden, Ms. Builder
 - a. Regular Board Meeting November 30, 2023
5. EMS Report(s) – Ms. Beach & Ms. Giebeig
 - a. EMS General report
 - b. Run Report / Captivate ref.
 - c. 2023 year-end personnel recognitions
6. Long Range Planning Committee –Ms. Kaiser, Ms. Golden, Mr. Tobin
 - a. No December meeting.
 - b. Survey Questionnaire, review & approve.
 - c. Propose name change to: Long Range Advisory Council
7. Clinic Update – Ms. Ahlers & Ms. Roberts
8. Financial Report - Mr. Neches, Ms. Builder, Mr. Keene
 - a. General Finance Report & Cash-on-Hand
 - b. Review and Ratify revised 2024 Budget
 - c. New and/or revised IGAs needed for Freecom911 & Comm tower cost sharing
9. Management Misc. Ms. Builder, Ms. Kidwell, Mr. Keene
 - a. Open renovation & improvement projects going into 2024.
 - b. Lighting Rebate
10. Workforce Housing
 - a. December meeting cancelled due to weather.

New Business/Reminders:

11. Next Board meeting —Thursday January 25, 2024
12. Next Long Range Planning Committee meeting, TBD 2024
13. Next WCCHD/HRRMC Advisory meeting December 21, rescheduled for January, date TBD
14. Adjourn

I hereby certify that the above Agenda was posted to www.westcustercountyhospitaldistrict.com 24 hours prior to the scheduled meeting as per Colorado HB 19-1087. By: Melody Builder, Office Manager Date: 12/26/23

West Custer County Hospital District
Meeting of the Board of Directors
December 28, 2023
Minutes of the Meeting

Directors Present: Mr. Tobin, Mr. Keene, Mr. Shepard, Mr. Neches

Staff Present: Ms. Builder, Ms. Beach, Ms. Giebeig, Mr. Gutknecht, Mr. Morasko, Ms. Kaiser

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: N/A

Opening Comments from the Board: Mr. Keene honored Mr. Shepard, he is retiring in January 2024, Tony Crenshaw agreed to be appointed and to join the board in January to take Mr. Shepard's place as the EMS liaison. Mr. Crenshaw is a retired First Responder with over 30 years' experience. Mr. Keene announced the end-of-year recognition to the management staff for going above and beyond in 2023.

Approval of Minutes: Regular Board Meeting November 30, 2023. Moved by Mr. Neches, seconded by Mr. Shepard

EMS Report: Ms. Beach stated there are no issues with the trucks. On January 7th Med 2 will be transported to Peak Motor Coach. Mr. Lewis is now the truck specialist as Mr. Carlin is going back to school and will focus on becoming a paramedic. Mr. Gutknecht stated that it will be late 2025 or early 2026 before both he and Mr. Carlin are licensed Paramedics. Ms. Giebeig spoke on the Run Report. Mr. Neches pointed out that November was a very busy month. Mr. Keene commented on the Captivate Report and that revenue has been within 10% of projection all year long. Ms. Giebeig spoke on the recent information on the upcoming licensing requirements by the state. Ground Ambulance Licensing Rules On December 20, 2024, the Board of Health unanimously adopted rules for ground ambulance licensing. The rules included a delayed implementation for Section 14, Administrative and Operative Standards for Governance, Patient Records and Record Retention, Personnel, and Policies and Procedures. This portion of the rules will become effective July 1, 2026. Leading up to that time, the Department will work diligently with ground ambulance services to assist with the implementation of this and all other sections of the rules. Ms. Giebeig stated that both Mr. Carlin and Mr. Gutknecht were recognized for responding to the most 2nd calls in 2023.

Long Range Planning Committee: Mr. Tobin referred to the survey sample, Ms. Kaiser said that it will be postcard size. Mr. Tobin stated that the philosophy of the committee is to produce a short, sweet and understandable survey. After much discussion, Mr. Neches **Made a Motion** to move forward with mailing the survey out with the suggested edits, seconded by Mr. Tobin, all were in favor. Ms. Kaiser agreed she will make the edits, get it set up and find out postage cost. Mr. Keene said he is troubled by the name of the committee. He suggests that the name be changed to the Long-Range Advisory Council. Mr. Neches **Made a Motion** that the name change be made, seconded by Mr. Shepard, all were in favor.

Clinic Update: Mr. Morasko stated that people our out on vacation or sick. He will give the report of what he knows. Next week they are interviewing a Family Practice Physician that is interested in relocating to Custer County and to be part of the team to replace Dr. Schaler who has extended his retirement through June 2024. The Pharmacist chose to resign. Pharmacists out of Salida are currently providing coverage, so there will not be a disruption in services. They hope to have a new FT person in place very shortly. Pulmonology Clinic to start at CCHC in January two days a month. Clinic volumes are good looking at the financials. Clinic pharmacy is doing well.

Financial Report: Mr. Neches, referred to the P&L Report, the summary of the last quarter of 2023. He stated we spent 172K more than our income because of the low mill levy tax revenue. Mr. Keene said there will be a 2023 Supplemental budget filed. Reserves were planned for the Pharmacy and Driveway projects from the start. Today he transferred 100K from the Reserve account. Mr. Keene spoke in depth on the 2024 Budget with a line-by-line explanation. He said that we will qualify for 100% plowback from the State for the SB23B-001 shortfall. The plowback amount will be determined in July. Mr. Shepard **Made a Motion** to approve the 2024 Budget, seconded by Mr. Neches, all were in favor.

Management Misc: Mr. Keene stated that Ms. Kidwell is out sick. The only open Renovation project that he is aware of is the clinic flooring and the EMS stairway and truck bay electrical.

Workforce Housing: Mr. Keene reported that the opportunities are in Silver Cliff. He hopes to learn more in the January meeting. There is a plan to re-structure the group.


Next Board meeting — Thursday January 25, 2024.

Next Long-Range Advisory Council meeting TBD .

Next WCCHD/HRRMC Advisory meeting —Ms. Robert's will schedule.

The meeting adjourned at 5:02 pm. Motion made by Mr. Keene and seconded by Mr. Neches

Respectfully submitted,


Melody Builder