

Agenda WCCHD Board of Directors Meeting, Thursday October 26, 2023, at 3:00 p.m.

In-Person and Zoom Meeting

Location: Custer County Rural Health Center Grosslight Conference Room.

Join Zoom Meeting

<https://us02web.zoom.us/j/81723174535> Meeting ID: 817 2317 4535

Call to Order and Quorum Check

1. Pledge of Allegiance
2. Public Comments — each person must register at the meeting and will have up to three minutes for comment. Please email admin@westcustercountyhospitaldistrict.com written comment 24 hours ahead.
3. Opening Comments from the Board Ms. Golden excused previously.
4. Approval of Minutes – Ms. Golden / Ms. Builder
 - a. Regular Board Meeting September 28, 2023
5. EMS Report(s) – Ms. Beach & Ms. Giebeig
 - a. Metrics of Success, Recruitment and Retention, “Grow our own.”
 - b. Co-Manager review and 2023 – 2024 goals
 - c. Updates on Community and Staff training schedule & topics
 - d. Column topic for November
 - e. Run Report / Captivate ref.
6. Long Range Planning Committee – Ms. Golden, Ms. Kaiser, Mr. Tobin
 - a. Report on September 20th meeting
 - b. Survey questions review
7. Clinic Update – Ms. Ahlers & Ms. Roberts
 - a. Pharmacy Opening Date
8. Financial Report - Mr. Neches, Ms. Builder, Mr. Keene
 - a. General Finance Report
 - b. Monitoring cash on hand, transfer from Colo Trust expected in November
9. Management Misc. Ms. Builder, Mr. Barnes, Ms. Kidwell, Mr. Keene
 - a. Dual EV Charging Station, 80/20 Grant Application
 - b. EMS building renovations status discussion
 - c. Custer County Attainable Housing report, new name “Workforce” Housing
 - a) Workforce Housing Board, workshop w/County Commissioners, Nov. 8, location TBD
10. Adjourn to Executive Session

New Business/Reminders:

11. Next Board meeting —Thursday November 30, 2023
12. Next Long Range Planning Committee meeting, semi-monthly November 8, at 2:30 p.m.
13. Next WCCHD/HRRMC Advisory meeting December 21, Mr. Neches and TBD attending.
14. Adjourn

I hereby certify that the above Agenda was posted to www.westcustercountyhospitaldistrict.com 24 hours prior to the scheduled meeting as per Colorado HB 19-1087. By: Melody Builder, Office Manager Date: 10/25/23

**West Custer County Hospital District
Meeting of the Board of Directors
October 26, 2023
Minutes of the Meeting**

Directors Present: Mr. Tobin, Mr. Keene, Mr. Shepard, Mr. Neches (Ms. Golden prior-excused absence)

Staff Present: Ms. Builder, Mr. Barnes, Ms. Beach, Ms. Giebeig, Mr. Gutknecht, Ms. Kidwell, Ms. Ahlers, Ms. Roberts, Mr. Morasko

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: N/A

Opening Comments from the Board: Mr. Keene stated that Ms. Golden was excused prior to this meeting. Mr. Keene said to eliminate item 10 from today's agenda, it got resolved.

Approval of Minutes: Regular Board Meeting September 28, 2023. Moved by Mr. Neches, seconded by Mr. Shepard.

EMS Report: Ms. Giebeig announced that EMS can now do Behavioral Health Transport to the Regional Assessment Center in Salida. Ms. Giebeig said that the focus is currently cancelled on the "Grow Our Own" campaign to recruit and train within the community because there are no EMT classes until Spring. There are job postings at both college campuses, and they are also relying on word of mouth to fill positions. Mr. Keene read thru the CCEMS Co-Manager Goals / Objectives for the Next 12 Months handout. He said he is serious about the objectives to consciously develop a "Grow Our Own" employee development program and to reduce overtime. He talked on how to improve employee recruitment and retention; to create data around this. Mr. Keene said the board has given EMS all the tools we can think of to recruit and retain. He said it is important to know why we lose people. Ms. Beach gave an update on the community training, Ms. Giebeig is continuing with staff training and stated that EMS participated in the recent distribution of flu vaccines and in the Blood Drive. Mr. Keene said by the next board meeting he'd like to see a spreadsheet or a grid listing upcoming training sessions dates and topics that EMS has scheduled within the community. Ms. Giebeig said that as we are moving into the holiday season, she will not be scheduling any community training until January. Ms. Giebeig presented the Run Report, pointing out that call volume is down and there were no Lift Assists in September. The Flight Transports increased, due to heart and auto accident emergencies. Ms. Giebeig talked on the cost of dispatch which is organized and supervised by the Custer County Sheriff's Office (CCSO). Currently the CCSO pays the bill for all agencies using dispatch. Mr. Keene **MADE A MOTION** that in the absence of an IGA we issue a Memorandum of Understanding and pay CCEMS portion of the 2023 dispatch expense \$14,086.84, Mr. Neches seconded; all were in favor.

Long Range Planning Committee: Mr. Tobin spoke on the LRPC meeting held on September 20th. He said that the survey was emailed to the Board members. Mr. Keene asked that the most recent be emailed again. He had made suggestions; he agreed to modify the survey and email it to the LRPC members. Mr. Tobin said he needs to be sure there is a need in the community and that will be the purpose of the survey.

Clinic Update: Ms. Ahlers presented the Clinic Report, stating that in September there were 640 visits for the primary docs, 701 total visits. There were 74 new patients. There were 309 new prescriptions. Ms. Ahlers gave the following updates: Pulmonology Clinic to start at CCHC in January. They will be providing services on the 2nd and 4th Friday of each month. Angie Rafferty has taken her radiology certification exam. HRRMC has sponsored Angie in receiving the education and training to become a radiology technician specifically for CCHC. Ms. Rafferty's certification will facilitate Xray service 5 days a week. Dr. Schaler has extended his retirement through June 2024. This gives additional time to recruit a replacement. Ms. Ahlers said the pharmacy has had issues around computer programming and insurance however, things are moving forward. The plan is to have a soft opening on November 6.

Financial Report: Mr. Neches, referencing the P & L Report stated that Revenue was higher in September. There were some very high expenses contributed to the Pharmacy Project. In October the income is down compared to previous months. Mr. Keene referenced the Cash Flow Planner, stating that we are closely monitoring this account. If the account goes below a minimum amount, a transfer will be made from the Colorado Trust account. He said we are hoping to hold off transferring for as long as possible since Colorado Trust reinvest the dividends. Mr. Keene talked on the 2024 Budget and the new Employee Health Insurance rates. It was agreed that the district would increase their participation for health insurance and 90% will be covered by the district and 10% by the employee. The 2024 Budget features cannot be stable until November 8th pending the outcome of Proposition HH.

Management Misc: Mr. Barnes said he is currently working on the Grant application to pay for an 80 % portion of the Dual EV Charging Station for the Clinic. Hopefully, the Colorado Department of Energy Office is willing to supply grants, we're going to go for two stations and a potential maximum is \$9000 to install. Mr. Keene **MADE A MOTION** that we engage to install a class 2 charging station, Mr. Neches seconded, all were in favor. There was much discussion on the status of the EMS Building Renovations. Mr. Keene stated that in August and September there was a huge last-minute load on Ms. Kidwell's group for the pharmacy project. Mr. Keene said he wants to see more diplomatic conversation regarding the EMS Building Renovations. Mr. Keene said he would not report on the Workforce Housing, there is a lot going on and he'll report on it all next month.

Next Board meeting — Thursday November 30, 2023.

Next Long Range Planning Committee meeting, semi-monthly November 8, at 2:30 p.m.

Next WCCHD/HRRMC Advisory meeting —December 21, 2023

The meeting adjourned at 4:55 pm. Motion made by Mr. Neches and seconded by Mr. Keene

Respectfully submitted,

Melody Builder