

Agenda WCCHD Board of Directors Meeting, Thursday August 31, 2023, at 3:00 p.m.

*In-Person and Zoom Meeting*

Location: Custer County Rural Health Center Grosslight Conference Room.

Join Zoom Meeting

<https://us02web.zoom.us/j/81723174535> Meeting ID: 817 2317 4535

Call to Order and Quorum Check

1. Pledge of Allegiance
2. Public Comments — each person must register at the meeting and will have up to three minutes for comment. Please email [admin@westcustercountyhospitaldistrict.com](mailto:admin@westcustercountyhospitaldistrict.com) written comment 24 hours ahead.
3. Opening Comments from the Board
4. Approval of Minutes – Ms. Golden
  - a. Regular Board Meeting July 27, 2023
5. EMS Report(s) – Ms. Beach & Ms. Giebeig
  - a. Metrics of Success, Recruitment and Retention, “Grow our own”.
  - b. Co-Manager system review mid-September.
  - c. Stop the Bleed training(s), CPR for teachers/coaches at school.
  - d. September column topic
  - e. Run Report / Captivate ref.
6. Long Range Planning Committee – Ms. Golden, Ms. Kaiser, Mr. Tobin
  - a. Report on August 22<sup>nd</sup> meeting
7. Clinic Update – Ms. Ahlers & Ms. Roberts
8. Financial Report - Mr. Neches, Ms. Builder, Mr. Keene
  - a. General Finance Report
  - b. Smoothing out 2022, 2023 & 2024 budget high points
  - c. 2024 Budget development; submittal to Board at Sept 28 meeting
9. Management Misc. Ms. Builder, Mr. Neches, Ms. Kidwell, Mr. Keene
  - a. Pharmacy Completion date approx. 9/10
  - b. Clinic and EMS Building(s) renovation progress, approx. 20 items remain open for 2023
  - c. Custer County Attainable Housing report, RMWSD progress
  - d. New Admin Contractor coming aboard.

New Business/Reminders:

10. Next Board meeting —Thursday September 28, 2023
11. Next Long Range Planning Committee meeting, semi-monthly September 12 at 2:30 p.m.
12. Next WCCHD/HRRMC Advisory meeting September 21, Mr. Neches and Mr. Keene attending.
13. Adjourn

I hereby certify that the above Agenda was posted to [www.westcustercountyhospitaldistrict.com](http://www.westcustercountyhospitaldistrict.com) 24 hours prior to the scheduled meeting as per Colorado HB 19-1087. By: Melody Builder, Office Manager Date: 08/29/23

**West Custer County Hospital District  
Meeting of the Board of Directors  
August 31, 2023  
Minutes of the Meeting**

Directors Present: Mr. Keene, Mr. Shepard, Ms. Golden, Mr. Neches

Staff Present: Ms. Builder, Ms. Kaiser, Ms. Kidwell, Ms. Ahlers, Mr. Morasko, Ms. Roberts

In Attendance: Ms. Jackson, Ms. Glover

A quorum being present, Mr. Shepard called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: N/A

Opening Comments from the Board: Alma Golden requests prior-excused absence from September Board meeting.

**Approval of Minutes:** Regular Board Meeting July 27, 2023, moved by Ms. Golden and seconded by Mr. Neches

**EMS Report:** Ms. Giebeig is out on leave. Mr. Keene reported on behalf of Ms. Beach as she was on an ambulance run. The focus on training is the Grow Our Own campaign to recruit and train within the community. A new paramedic is scheduled to start on Sept. 9<sup>th</sup>, goal is to get away from having excessive overtime. The Co-Manager system review is scheduled for mid-September. Two CPR training sessions were completed at the school for teachers/coaches. Two more bullet proof vests were purchased. Ms. Golden suggested that an upcoming column topic be on taking care of seniors; the predictable and the preventable conditions. Mr. Keene presented the Run Report and stated that the Captivate Financial Report reflects consistency for this year.

**Long Range Planning Committee:** Ms. Golden referred to the Minutes from the August 22<sup>nd</sup> meeting adding that Marci Gregg, a board member of Vali Assisted Living, attended for the first time. Ms. Golden spoke on the ideas that are in process, one being the mailing out of surveys to the community. Mr. Keene asked that the estimated expenses of LRPC projects be submitted for it to be added into the 2024 budget. Mr. Keene stated that the long-range planning committee has gone in a different direction than originally expected, however, it is useful. The next meeting is scheduled for September 20<sup>th</sup> at 2:30 p.m. Ms. Golden agreed that an agenda will be emailed to Ms. Builder to post on the website in advance.

**Clinic Update:** Ms. Ahlers presented the HRRMC Report, stating that in July there were 608 visits for the primary docs, 644 total visits. There were 92 new patients. There were 305 new scripts. Ms. Roberts spoke on the prescription numbers for 2021, 2022 and 2023. She stated to keep in mind the numbers provided for prescriptions to the pharmacy are only the ones that are prescribed by primary care doctors in Westcliff. It does not count any transfer prescriptions; it does not count prescriptions coming in from other physicians outside of the primary care clinic. The volume is higher than what is presented in the chart. The chart reflects just what is being generated out of Custer County Health Center. Ms. Ahlers reported that pulmonology will be at the clinic proposed to start in January. The phlebotomy tech, Angie Rafferty is getting her Radiology Cert to facilitate X-ray service 5 days/wk. Flu vaccines will be coming out mid-September and will be offered to all current patients. A local pharmacy tech has been hired.

**Financial Report:** Mr. Neches referenced the Profit & Loss Report pointing out the total revenue and total expenses. Mr. Keene stated that large income will taper down for the year, but standard expenses will continue. There will be challenges in the coming months. The necessary building renovations contributed to us running in the red for some months. The 2022 Audit is underway and will help smooth out the 3-year budget information. Mr. Keene spoke on the budget high points and development. The budget submittal will be to the board members at the September 28<sup>th</sup> meeting.

**Management Misc:** Mr. Keene gave an update on the pharmacy's progress, construction complete expected week of Sept. 11<sup>th</sup>. Ms. Kidwell talked thru the pharmacy punch list and timelines. Ms. Kidwell gave an update on the Clinic and the current EMS renovations projects. Mr. Keene spoke on the open items remaining for 2023. Mr. Keene reported on the Custer County Attainable Housing Board, and Round Mountain Water District (RMWSD) progress. Mr. Keene announced that an offer was made to Jay Barnes to be a contract administrative assistant. He will begin in mid-September and be on a retainer at 10 hours a week.

Board meeting — Thursday September 28, 2023.

Next WCCHD/HRRMC Advisory meeting — September 21, 2023

Next Long Range Planning Committee – September 20, 2023

The meeting adjourned at 4:30 pm. Motion made by Mr. Shepard and seconded by Mr. Keene

Respectfully submitted,

Melody Builder