

Agenda WCCHD Board of Directors Meeting, Thursday May 25, 2023, at 3:00 p.m.

In-Person and Zoom Meeting

Location: Custer County Rural Health Center Grosslight Conference Room.

Join Zoom Meeting

<https://us02web.zoom.us/j/81723174535> Meeting ID: 817 2317 4535

Call to Order and Quorum Check

1. Pledge of Allegiance
2. Public Comments — each person must register at the meeting and will have up to three minutes for comment. Please email admin@westcustercountyhospitaldistrict.com written comment 24 hours ahead.
3. Opening Comments from the Board Tom Neches excused absence, prearranged 4/27/23
4. Approval of Minutes - Ms. Golden
 - a. Regular Board Meeting April 27, 2023
5. Long Range Planning Committee – Ms. Golden, Ms. Kaiser, Mr. Tobin
 - a. Report on meeting May 1, 2023
 - b. Women's Health Gathering summer 2024
6. EMS Report(s) – Ms. Giebeig & Ms. Beach
 - a. Metrics of Success, credential contact database
 - b. Truck Grant progress
 - c. Stop the Bleed training(s)
 - d. Driveway update
 - e. May column topic
 - f. Run Report / Captivate ref.
7. Clinic Update – Ms. Ahlers & Ms. Roberts
8. Financial Report - Mr. Keene, Ms. Builder
 - a. General Finance Report
 - b. 2022 Audit progress
9. Special Projects Ms. Kaiser
 - a. Attainable Housing Board support, housing proposal comparison spreadsheet
 - b. Balancing Community Foundation and WCCHD
10. Management Misc. Ms. Builder, Mr. Keene, Ms. Kidwell
 - a) Pharmacy Development Progress
 - b) 2022/2023 Medicaid Cost Report kickoff July 1
 - c) EOC progress, see attached spreadsheet
 - d) Attainable Housing Board, Community Foundation Presentation

New Business/Reminders:

11. Next Board meeting —Thursday June 29, 2023
12. Next Long Range Planning Committee meeting—Monday June 19, 2023
13. Next WCCHD/HRRMC Advisory meeting June 22nd, Mr. Neches and Mr. Keene attending.
14. Adjourn

**West Custer County Hospital District
Meeting of the Board of Directors
May 25, 2023
Minutes of the Meeting**

Directors Present: Mr. Tobin, Mr. Keene, Mr. Shepard, Ms. Golden

Staff Present: Ms. Builder, Ms. Giebeig, Ms. Beach, Mr. Gutknecht, Ms. Kidwell, Ms. Kaiser, Ms. Ahlers, Mr. Morasko

In Attendance: Ms. Alexandria Knappe

A quorum being present, Mr. Tobin called the meeting to order at 3:05 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: N/A

Opening Comments from the Board: Mr. Keene announced Tom Neches excused absence, prearranged 4/27/23. Mr. Keene said that he may be late for the June board meeting, conflict with The Wet Mountain Valley Community Foundation presentation. Mr. Keene introduced Ms. Knappe, who was in attendance today.

Approval of Minutes: Regular Board Meeting Minutes April 27, 2023, moved by Ms. Golden and seconded by Mr. Shepard

Long Range Planning Committee: Mr. Tobin reported on the May meetings and referred to the minutes. Mr. Tobin stated that we were asked to verbally support the Women's Health Gathering summer 2024. Mr. Keene announced the Alzheimer's workshop and referred to the flyer.

EMS Report: The PTO policy draft that was emailed to all board members was discussed. Mr. Keene stated it is a comprehensive policy. Ms. Giebeig added that it is a cost protection measure. Mr. Tobin moved to get the PTO policy in place. Mr. Shepard seconded, all in favor. The next step is for the attorney's review. Ms. Giebeig stated that 5/11 was the state review of the truck grant process, she had made a good case regarding the terrain in the county. Ms. Beach stated she attended the Stop the Bleed training in Woodland Park and is looking into providing community training in the future. Ms. Beach gave an update on the driveway paving project, it is process. She agreed to pick up the donation check from Custer County Commissioners. Ms. Giebeig reported that the May column topic was for EMS Week, May 21-27. The team picture was taken and published, it turned out great. Mr. Keene said that he would really like a framed photo on display at the EMS building and at the clinic. Ms. Giebeig went through the RUN report, pointing out that in April there were 8 Flight Transports. There is already 16 YTD, last year's total was 25. The calls YTD for Wetmore are 5 total. Mr. Keene spoke on the Captivate Financial report and the Medicaid reimbursement expected later in 2023 from 2022 reporting.

Clinic Update: Ms. Ahlers went through the report for April. There were 527 primary provider visits and 52 new patient visits. Prescriptions to HRRMC Pharmacy in April were 267. Ms. Ahlers stated that a talk is in process about setting infant testing. Also, the possibility of Pulmonology once a month. Ms. Ahlers was happy to announce that Dr. Beauprez from Salida will come to clinic on Friday's, twice a month.

Financial Report: Mr. Keene referenced the Profit and Loss statement. He pointed out that Net Income for 5 months appears on track. Referring to the Cash Flow Chart, he talked on the importance of prudent reserve, using the example of the recent issue with the county system being down and not being able to distribute mill levy checks on time.

Special Projects: Ms. Kaiser spoke on balancing Community Foundation and WCCHD. Her contract with WCCHD changed to 5 hours per week. Mr. Keene gave an update on his Attainable Housing Board support. He is in the process of developing a baseline spreadsheet to compare housing proposals. He also spoke on the Attainable Housing Board, Service Board presentation referencing the briefing attached to board packet. Presentations done with the Rotary Club and scheduled for the Sharing Center and Community Foundation. There will be an upcoming Library workshop initiative/collaboration.

Management Misc: Ms. Kidwell reported on the Pharmacy project. She said the walls and ceiling are done, now at a touch up point. Mr. Keene stated that Colarelli Construction is running a little behind on casework, misc. cabinetry and such. A Pharmacist was hired by HRRMC and is being trained in Salida. Mr. Keene stated that overall, the project is on schedule and under budget. Mr. Keene gave an update on EOC progress, stating that EOC is operational without constant board member involvement. He said the document for EMS apparatus tracking is 90% complete. Ms. Kidwell spoke on the EMS building upgrade. Once the pharmacy is complete, she has plans for fresh paint and new furniture. Ms. Kidwell spoke on the landscaping for both the Clinic and EMS. She procured a mower, saving thousands of dollars.

New Business/Reminders:

Next Board meeting — Thursday June 29, 2023.

Next WCCHD/HRRMC Advisory meeting — June 22, 2023

Next Long Range Planning Committee – July 10, 2023

The meeting adjourned at 4:27 pm. Motion made by Mr. Keene and seconded by Mr. Shepard.

Respectfully submitted,

Melody Builder