

**West Custer County Hospital District
Meeting of the Board of Directors
December 29, 2022
Minutes of the Meeting**

Directors Present: Mr. Tobin, Mr. Keene, Mr. Shepard, Mr. Neches, (Ms. Golden, excused absence)

Staff Present: Ms. Builder, Ms. Beach, Ms. Giebeig, Ms. Kaiser, Ms. Kidwell, Ms. Ahlers

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: Peggi Collins commented that she thought something better than adding a pharmacy in the clinic should be done because there is already have a pharmacy in the community.

Opening Comments from the Board: Mr. Keene announced the Board Member's appreciation and recognition to Ms. Builder, Ms. Beach, and Ms. Giebeig, for their performance of going above and beyond this year.

Approval of Minutes: Regular Board Meeting Minutes for December 1, 2022, moved by Mr. Tobin and seconded by Mr. Neches.

EMS / Board Outreach: Mr. Shepard reported that he attended the Florence EMS meeting. He stated that he was unable to locate current Mutual Aid Agreements. Ms. Beach obtained updated contacts information for Rye, Beulah, and Deer Mountain.

EMS Report: Ms. Beach reported that the Auto Loaders are scheduled for install. This will be the first subject of the new reoccurring monthly newspaper column commitment.

Ms. Giebeig presented the December Ambulance Run Percentage Report. Ms. Giebeig reported the Telehealth training is planned for February. And that once crew is trained and comfortable, Telehealth will be implemented.

Clinic Update: Ms. Ahlers stated the requested panic button was approved. The alert goes directly to the Sherriff's Office. Ms. Ahlers reported that in October there were 428 new prescriptions. In November there were 694 total visits, 72 of those were for new patient visits. December visits will be lower because docs and staffs have been out due to flu and COVID brought in unexpectedly by patients.

Financial Report: Mr. Keene presented the current P&L statement and the Captivate Financial report. Mr. Keene confirmed that Ms. Builder has filed the DLG 70 forms to the County Assessors. Mr. Neches stated that the 2023 Budget is finalized and the estimated rollover was within \$600 of projection. Mr. Tobin and Mr. Keene signed the 2023 Final Budget and Resolutions, which will be posted on the website. Mr. Keene referred to the EMS Collections Financial Assistance information that will be added to Captivates invoices. Mr. Keene talked thru the Unfunded EMS Options follow up print out, highlighting on how we can reduce bad debt. He stated that there is a meeting planned with Captivate to get a clear picture of billing and EMS rate structure.

Special Projects: Ms. Kaiser distributed the SD-7 Self-Nomination and Acceptance forms to Mr. Shepard and Mr. Neches. The Notice of Election, SD-6, Call for Nomination form is ready for publication. Ms. Kaiser learned that the Energy/Mineral Impact Assistance Fund Grant (EIAF) cannot be used for EMS driveway. Mr. Keene informed that the network clean-up project is underway by him and Ms. Kaiser. Ms. Kidwell gave an update on the numerous Clinic and EMS Barn projects, which included: completed, current, upcoming, and long-term plans.

Pharmacy Next Steps: Mr. Keene reported that he has contracted WIPFLI, a property assessing firm for 3rd party lease value assessment for the pharmacy space and expects to receive information from them mid-January.

New Business/Reminders:

Appoint 2023 WCCHD/HRRMC Advisory Council Chair: Mr. Keene made a motion to nominate Mr. Neches as the 2023 WCCHD/HRRMC Advisory Council Chair and Mr. Shepard 2nd, all were in favor.

Next Board meeting —Scheduled Thursday January 27, 2023, at 3 p.m. The first 2023 Advisory meeting scheduled Thursday March 23, 2023

The meeting adjourned 4:25 pm. Motion made by Mr. Neches and seconded by Mr. Keene.

Respectfully submitted,

Melody Builder

Agenda WCCHD Board of Directors Meeting, December 29, 2022, at 3:00 p.m.

In-Person and Zoom Meeting

Location: Custer County Rural Health Center Grosslight Conference Room.

Join Zoom Meeting

<https://us02web.zoom.us/j/81723174535> Meeting ID: 817 2317 4535

Call to Order and Quorum Check

1. Pledge of Allegiance
2. Public Comments — each person must register at the meeting and have a maximum of three minutes for comment. Please email admin@westcustercountyhospitaldistrict.com written comment 24 hours ahead.
3. Opening Comments from the Board
4. Approval of Minutes - Ms. Builder
 - a. Regular Board Meeting December 1, 2022
5. Long Range Planning Committee – Ms. Kaiser
 - a. First Meeting mid-January
 - i. Publish public notice
 - ii. Establish members
6. EMS / Board Outreach - Report -Mr. Shepard
 - a. Wetmore Services Development
 - b. Mutual Aid Agreements updates with Rye, Beulah, Deer Mountain, others
7. EMS Report(s) – Ms. Giebeig & Ms. Beach
 - a. Metrics of Success
 - b. Auto-loaders
 - c. Run Report
 - d. Telehealth update
 - e. Behavioral health update
8. Clinic Update – Ms. Ahlers & Ms. Roberts
9. Financial Report –Mr. Keene & Mr. Neches
 - a. DLG 70 forms filed County Assessors
 - b. 2023 Budget finalized detail ready for publication, Mr. Neches & Mr. Keene
 - c. Signing of Final Budget Resolutions, Mr. Tobin & Mr. Keene
 - d. EMS Collections Financial Assistance offering. (See attached)
10. Special Projects Ms. Kaiser
 - a. DEO kickoff, initial filings Calendar
 - i. SD-7 Self-Nomination and Acceptance. Mr. Shepard, Mr. Neches, Ms. Golden
 - ii. Notice of Election, SD-6, Call for Nomination ready for publication
 - b. Medicare ambulance report
 - c. Initiating Energy/Mineral Impact Assistance Fund Grant (EIAF) application for EMS driveway
11. Pharmacy Next Steps
 - a. Contract development Colarelli Management Agent
 - b. 3rd Party lease value assessment WIPFLI
 - i. Lease contract goals to Ireland Stapleton
12. Appoint 2023 WCCHD/HRRMC Advisory Council Chair

New Business/Reminders:

13. Next Board meeting —Thursday January 26, 2023
14. Next WCCHD/HRRMC Advisory meeting December 22 rescheduled to January 5, 2023, Mr. Shepard & Mr. Tobin to attend.
 - a. First 2023 Advisory meeting Thursday March 23, 2023. Attendees TBD
15. Adjourn

I hereby certify that the above Agenda was posted to www.westcustercountyhospitaldistrict.com 24 hours prior to the scheduled meeting as per Colorado HB 19-1087. By: Melody Builder, Office Manager Date: 12/27/22