

West Custer County Hospital District  
Special Meeting of the Board of Directors  
Minutes of the November 30, 2021 Meeting

**Attendance:** Elliot Jackson

**Directors Present:** Robert Tobin, Ann Evans, Tom Shepard, Barry Keene, TC Smythe,

**Staff Present:** Bryan Fusco, Heather Roberts, Nova Rupp

A quorum being present, Mr. Tobin called the meeting to order at 3:05 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments: There were no public comments

Board Opening Comments: There were no comments from the Board.

Approval of Minutes: Regular Board Meeting October 28, 2021, Motion made by Evans and seconded by Tobin. The minutes were approved.

Clinic Update: Ms. Roberts reported that they were 82 visits over budget. Since October was a heavy with 7 days of PTO, the census would have been higher. The clinic is having a very busy month for November. Specialty providers are performing well. The clinic is currently negotiating with a new Family Practice doctor who will be there 3 days a week. This physician is replacing Charlotte. The Transportation van was utilized by 5 patients in October. On Oct 17th, employees all got a raise for retention purposes. The clinic is offering monoclonal antibodies for patients currently. They do not have to be current patients at HRRMC. If they qualify with positive COVID test and are high risk. The clinic will also start providing Pfizer vaccines in addition to the Moderna. HRRMC is considering opening a pharmacy at the clinic. This will require some construction expenses. The budget has already been finalized for the year. Ms. Roberts and Mr. Fusco will work with HRRMC to obtain cost estimates and discuss later.

Mr. Keene stated this may qualify for an Enterprise Zone Grant.

Financial Report: Ms. Evans/Mr. Fusco- SAGE/QBO transition is progressing. Still in the process transitioning to Quick Books and that will be finalized on January 1. Mr. Fusco is currently looking for a bookkeeping person or CPA who can work with SAGE to help run Jun-Dec report. Reports the finances are stable.

Mil Levy certification due by 12/15/21 – Ms. Rupp working on the submission for next week.

Ms. Evans reminded the Board that EMS is a recipient in the that Spirit campaign.

EMS Report: Written report was submitted. Mr. Harkins was not present.

WCCHD Executive Director Report — Mr. Fusco Fire/EMS merger updates - on hold. The Deer Mountain meeting went well with Nibblett, Zuidema, Harkins, Nolting and Chris Washington all being present. The discussion covered district boundaries and found Fremont has a hole in coverage, that deer mountain covers. It is covered by Wet Mountain Fire but not for Custer County EMS. They are drafting a new mutual aid agreement between Deer Mountain and Custer County. SDA dues are due 3/1/22 Mr. Fusco will handle that payment.

Payroll – Is exploring changing to ADP but that is currently on hold. We will continue to use Sage until we find a suitable replacement.

Bob Tobin requested a follow up on the CVFS D126 Grant. We did not use all our unused funds. DOLA wants to release those funds to other organizations. Tyler Harkins is to follow up and release the funds.

Enterprise Zone Update: Mr. Keene reminded the board that we must be ready for a ballot measure in July to address hwy 165. The clinic was successful in completing the new driveway. Rusty Caldwell, Seifert Beach concrete and Valley Ace were the donors. They have received the tax credit for the full amount of their contribution to the project.

**New Business/Reminders:**

Next Board meeting —Thursday 12/30/21 via zoom and in person

Next WCCHD/HRRMC Advisory meeting: February 17, 2022 - Evans will be attending. The Board will need to elect new regular representative for advisory committee in 2022.

WCCHD election needs to be a future agenda item in January meeting.

The meeting was adjourned at 4:15pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'TC Smythe', with a long horizontal flourish extending to the right.

TC Smythe, Secretary