

West Custer County Hospital District
Meeting of the Board of Directors
May 28, 2020
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair, Janny Candelaria,
Secretary, Tom Shepard, Bob Weisenbach,
Vice-Chair,
Staff Present: Ann Evans, Theresa Kennedy, Mary Bauer,
Rob Fogal
Guests Present: Tracy Ballard, Elliot Jackson

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments:

Introduction of guests. No public comment.

Opening Comments from the Board:

None

Approval of Minutes:

The minutes of the Regular Board Meeting on April 30, 2020 were reviewed.

- *Mr. Weisenbach made a motion to approve the Regular Board meeting minutes dated April 30, 2020. Ms. Candelaria seconded, and the motion passed unanimously.*

EMS Report:

Mr. Fogal presented EMS run report statistics, see attached report. Mr. Fogal stated that he continues to work on the 3-year plan which he should have out to the board prior to the next meeting.

Inclusion Update:

Mr. Tobin stated that the Commissioners did respond back to us and they are not at all in with spending any money on to include Eastern Custer County in the hospital district. Mr. Tobin will draft a letter back to the BOCC stating the WCCHD intends to do a survey, letting them know that date the survey will be sent out and the return date. They have also asked for the information we received from JD which will be included in the letter. They have requested a time for a Workshop and Mr. Tobin will state that WCCHD would also like a workshop but after we have a tabulation of what the ECC taxpayers want.

EMS Task Force Report:

The EMS Task Force is working on a survey to go out to all taxpayers in Eastern Custer County. The survey will consist of 3 choices for organizing EMS in Wetmore/Easter Custer County (ECC) (see attached letter and survey). Mr. Shepard indicated that the County Commissioners have said they are very interested in helping the people of ECC to setup a new special district. He also stated that the County Attorney indicated that this would not be very expensive to do.

Mr. Tobin stated that the survey would be the best way to find out what the taxpayers of ECC would like to do. Mr. Tobin stated that the board would need to approve the survey letter before it could go out. We will need to get a timeline together regarding when the survey needs to go out and a date in which they need to respond.

- *Mr. Weisenbach made a motion to share the survey with the BOCC, if they want to do the survey themselves, we will not do our survey. If the BOCC does not want to do their own survey, we will send out our survey and the response cards will come back to the clinic. Ms. Candelaria seconded, and the motion passed unanimously.*

Executive Director Report

Ms. Evans sent out notice to Mr. Shepard and Mr. Weisenbach to make an appointment with Kelly Camper to get sworn in as board members. She requested that Mr. Shepard and Mr. Weisenbach let her know when they have done that because she will need copies of the oaths.

Heather Roberts has completed all her vetting by HRRMC and will start May 29th. Ms. Evans stated that she will stay on as Executive Director of WCCHD until we have things settled with Wetmore and advertise and hire for the Executive Director position.

Today we had a GYN at the clinic and she will be coming in about 1-2 times per month. HRRMC will be here as an RHC starting May 29th in the morning starting at 9 am. That will be staffed by Charlotte, Kasey and Tiffany. Will be officially in Phase 1 starting tomorrow. Dr. Wool the Cardiologist will start on June 5th and be in about 1-2 times per month.

CFO Report/Finance Committee Report:

Ms. Kennedy reported, see attached report.

Enterprise Zone Update:

Mr. Keene was not able to attend the meeting.

New Business:

Mr. Tobin read the letter he would like to send to the BOCC as a response to the letter that WCCHD received.

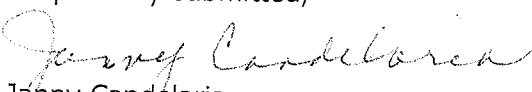
Schedule Next Board meeting:

The next board meeting will be held June 25, 2020

Adjournment:

Mr. Weisenbach made a motion to adjourn the meeting. Ms. Candelaria seconded, the motion passed unanimously, and the meeting was adjourned at 3:52 pm.

Respectfully submitted,



Johnny Candelaria
Secretary to the District Board

1. Clinic OPS report – COVID19 impact fell hard in April. Comparative to last year, overall encounters down 53.86% for the month, 23.46% for the year. Face to face Encounters down 58.89% for month 23.65% for the year. Lab was down 64.77% for the month and 38.83% for the year. All other areas experienced similar declines except PT, which was a 40.24% decrease monthly, but YTD still shows a 7.37% increase from prior year.
2. Collection rates; 48.68%, PT at 42.54%. EMS at 33.05%
3. Statement of Revenue and Expenses – profit before capital donations of \$40,458.69 Clinic, \$18,543.95 EMS for Total Profit before donations of \$59,002.64. EMS received capital grant money for the radios of \$8,573.35 bringing the Total Profit to \$67,575.99 at April 30, 2020. This profit will be overstated by December payroll accrual until May 2020 books. December 2019 accrual was \$29,070.58. Clinic profit includes the \$18,310.66 in Provider Relief Funds thru the CARES Act. Per Tommy Barnhart, Colorado Rural Health, we can utilize this subsidy for EMS and Clinic and we are creating a spreadsheet to show allocation of funds.
4. CARES Act – Although we are not able to utilize the Payroll Protection Program (PPP) to include Hospital Based Rural Health Centers, other fund became available and we have since received two payments in May. The funds appeared in our account and we are working on getting complete guidelines on usage of the funds. The first one totaled \$129,534.06 and we know that this payment is to be used to replace lost revenue and direct COVID costs. These funds allowed us to bring all staff back to their normal hours. The second payment of \$49,641.42 is for COVID testing costs only. I am in discussions with HRRMC and Public Health on suggestions for best use of these funds. It will be required of us to show proof of how these funds were utilized. Excel spreadsheets are being developed to track this. These funds are for clinic use only.
5. Clinic Cost Report usually due by May 31, 2020, due date extended to July 31, 2020.
6. Medicare had initiated a test year and randomly chose EMS Agency to participate in data collection to implement a Medicare Cost Report. Custer County EMS had been chosen for that program which was to run from January 1, 2020-December 31, 2020. Medicare has delayed the start of that test year until 2021.

Board Report

04/2020

Staffing remains steady at: three full-time paramedics, three full-time EMTs, five PRN EMTs, and three drivers. CCEMS has received applications for two newly minted EMTs, but available hours are limited. While some interest has been indicated in the part-time paramedic position, only one application has been submitted. That candidate was interviewed but was not hired.

The number of calls in April fell 22% as compared to the previous year. Transports for the same timeframe fell only 13%, progress of a kind for an optimist. CCEMS did not call for mutual aid in April and assisted other entities with two calls. "Second calls" have been well handled by the local staff. My thanks to them for their dedication.

Medical supply chains have been strained in April, but are beginning to meet demand at the time of this writing. Respiratory support items have been the slowest to ship with incidental supplies such as alcohol prep pads and 4x4 gauze proving to be difficult to obtain as well. Fortunately, these items are becoming available as of this week.

We have received a small, \$1500 grant for safety supplies. The items included were six safety vests, six flashlights, and extrication gloves. The gloves will be used during motor vehicle accidents when a provider must enter the vehicle to assist a patient while extraction is in progress. I defended the RETAC grant to rebox Med 3 on 5/14; there has been no word as to that grant's status.



Custer County EMS
 West Custer County Hospital District
 704 Edwards, Westcliffe, CO 81252
 Business: 719-783-4447
 Fax: 719-783-2086

Ambulance Run Percentage Report

Apr 2020

		Month of	Apr			
<u>Total calls to date</u>				<u>Total transports to date</u>		
Total calls to date	Apr 2018	52	Total transports to date	Apr 2018	15	
Total calls to date	Apr 2019	45	Total transports to date	Apr 2019	23	
Total calls to date	Apr 2020	35	Total transports to date	Apr 2020	20	
% change (+ or -)	2018 & 2019	-13.46%	% change (+ or -)	2018 & 2019	53.33%	
% change (+ or -)	2018 & 2020	-32.69%	% change (+ or -)	2018 & 2020	33.33%	
% change (+ or -)	2019 & 2020	-22.22%	% change (+ or -)	2019 & 2020	-13.04%	
Mutual Aid Calls	Apr 2020	0	2nd Calls	Apr 2020	5	
<u>Year to date</u>	<u>1 Months Ended----- Apr</u>					
<u>Total calls to date</u>				<u>Total transports to date</u>		
Total calls to date	Apr 2018	179	Total transports to date	Apr 2018	71	
Total calls to date	Apr 2019	169	Total transports to date	Apr 2019	78	
Total calls to date	Apr 2020	146	Total transports to date	Apr 2020	67	
% change (+ or -)	2018 & 2019	-5.59%	% change (+ or -)	2018 & 2019	9.86%	
% change (+ or -)	2018 & 2020	-18.44%	% change (+ or -)	2018 & 2020	-5.63%	
% change (+ or -)	2019 & 2020	-13.61%	% change (+ or -)	2019 & 2020	-14.10%	
YTD Mutual Aid Calls	2020	2	YTD 2nd Calls	2020	14	

Call Summary Report-Custer County

Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Emergent (Immediate Response)	35	100.00%
Total: 35		Total: 100.00%

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Emergent (Immediate Response)	22	62.86%
	12	34.29%
Not Applicable	1	2.86%
Total: 35		Total: 100.00%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	35	100.00%
Total: 35		Total: 100.00%

Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
Med 2	18	51.43%
Med 4	15	42.86%
Med 3	2	5.71%
Total: 35		Total: 100.00%

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Westcliffe	22	62.86%
Town of Westcliffe	6	17.14%
Silver Cliff	5	14.29%
Town of Silver Cliff	1	2.86%
westcliffe	1	2.86%
Total: 35		Total: 100.00%

Runs by Disposition-Custer County

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs
Canceled on Scene (No Patient Contact)	1
Canceled on Scene (No Patient Found)	1
Patient Dead at Scene-No Resuscitation Attempted (Without Transport)	1
Patient Dead at Scene-Resuscitation Attempted (Without Transport)	1
Patient Evaluated, No Treatment/Transport Required	1
Patient Refused Evaluation/Care (Without Transport)	3
Patient Treated, Released (AMA)	1
Patient Treated, Released (per protocol)	2
Patient Treated, Transferred Care to Another EMS Unit	4
Patient Treated, Transported by this EMS Unit	20

Report Filters

Incident Date: is between '4/1/2020' and '4/30/2020'

Agency Name (Dagency.03): is in 'Custer County Ambulance'

Response Type Of Service Requested (Eresponse.05): is in '911 Response (Scene), Medical Transport, Mutual Aid, Public Assistance/Other Not Listed, Standby'

Disposition Incident Patient Disposition (Edisposition.12): is in 'Assist, Agency, Assist, Public, Assist, Unit, Canceled (Prior to Arrival At Scene), Canceled on Scene (No Patient Contact), Canceled on Scene (No Patient Found), Patient Dead at Scene-No Resuscitation Attempted (With Transport), Patient Dead at Scene-No Resuscitation Attempted (Without Transport), Patient Dead at Scene-Resuscitation Attempted (With Transport), Patient Dead at Scene-Resuscitation Attempted (Without Transport), Patient Evaluated, No Treatment/Transport Required, Patient Refused Evaluation/Care (With Transport), Patient Refused Evaluation/Care (Without Transport), Patient Treated, Released (AMA), Patient Treated, Released (per protocol), Patient Treated, Transferred Care to Another EMS Unit, Patient Treated, Transported by Law'